



Wisconsin Division of Public Health

Program / Group: Public Health Council

Title: Executive Committee Meeting

Location: Department of Health Services, Division of Public Health, 1 West Wilson Street, Room 243-C, Madison, WI 53703
1-877-820-7831 / Participant Passcode: 767377#

Date / Time: Friday, July 15, 2016; 9:00 – 11:00am

Context: (Purpose, Vision, Mission, Goal):

<i>The Executive Committee's purpose is to:</i>	1) <i>provide leadership and to establish and monitor direction for the Council's actions;</i>
	2) <i>plan agendas that will create efficient and effective Council meetings that are focused upon the Council's stated purpose, and that include evaluation of meeting effectiveness; and</i>
	3) <i>make emergency decisions on behalf of the Council when necessary.</i>
Meeting Facilitator: Bill Keeton	
Meeting Recorder: María M. Flores, Cindy Virnig	

Agenda:

Time:	Topic:	Lead:	Notes/Follow-up:
9:00am	Welcome		
9:05 – 9:25am	<ol style="list-style-type: none">Review May 13, 2016 Executive Committee minutesReview June 3, 2016 draft minutesReview Select Survey resultsHomeland Security Council	Bill Keeton ALL	<ol style="list-style-type: none">Action<ul style="list-style-type: none">Dr. Gilmore made a motion to approve the May 13, 2016 Executive Committee minutes.Dr. Weis seconded the motion.The May 13, 2016 Executive Committee minutes were approved.Discussion & Action<ul style="list-style-type: none">The following items will be addressed in the minutes:<ul style="list-style-type: none">A few minor spacing and punctuation editsCompletion of sentence related to WPHA-WALHDAB Joint Public Affairs Committee's discussion on support for budget request.Addition of action item: Assignments for Mary Dorn and Dr. Weis to form group (for further discussion of the PHC's support of budget request) and follow up with the Public Policy Committee.Action items to be bolded and column/section



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			<p>added to minutes to reflect all the action items identified.</p> <ul style="list-style-type: none"> • Dr. Gilmore made a motion to approve the June 3, 2016 Public Health Council Meeting minutes, with edits. • Mary Dorn seconded the motion. • The June 3, 2016 Public Health Council Meeting minutes were approved. <p>3. <i>Informational</i></p> <ul style="list-style-type: none"> • Numeric ratings scale will be added to the survey • Text will be added to the beginning of survey, indicating any issues with meeting attendees be addressed with Bill Keeton. • Structuring and content of survey results will be modified. <p>4. <i>Informational</i></p> <ul style="list-style-type: none"> • Maria Flores contacted the Homeland Security Council on 7/15/16, requesting one of the following: <ol style="list-style-type: none"> 1. Public Health Council attends a Homeland Security Council meeting as guests. 2. Homeland Security Council attends a Public Health Council meeting as guests. • A presentation and tour of the Homeland Security facility was also requested.
9:25 – 9:35am	Resolutions and Request for a Meeting	Mimi Johnson	<p><i>Informational</i></p> <ul style="list-style-type: none"> • The Secretary's Office has determined it is best for resolutions to come directly from the Public Health Council. <ul style="list-style-type: none"> ○ Mimi suggested creating an email list for the council to use when distributing resolutions. ○ Bill will connect with Mimi to map out plan/options. • The request for a meeting with the Secretary's Office & Governor's Office has been put on hold due to the death of Secretary Rhoades.
9:35 – 9:50am	Agenda Setting for August 5, 9:00a.m. – noon	Bill Keeton All	<p><i>Action</i></p> <ul style="list-style-type: none"> • Update on post BAT-16 exercise • Update on WPHA-WALHDAB Joint Public Affairs Committee's budget request • Update on State Health Improvement Plan • Update on Accreditation efforts (Susan Uttech, Aug. or



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			Oct. meeting) <ul style="list-style-type: none">• Donna Moore to give budget presentation at October's council meeting.
9:50 – 10:00am	Wrap-up & Next Steps	Bill Keeton All	<i>Action</i> <ul style="list-style-type: none">• Recap of action items (reflected above in bold text)

Notes: The meeting is accessible for those with mobility impairments. Individuals needing special accommodations to attend or participate in the meeting should notify Maria M. Flores 608.266.3716 prior to the meeting.